

Trace Metals Certification Checklist

Your application package will not be processed and will be returned if any of the following items are missing:

- 9 A completed, dated, and signed application.
 - 9 A letter designating a laboratory director with the proprietor's signature.
 - 9 A check for \$125.00 made payable to ASCDHEC@.
 - 9 Laboratory Standard Operating Procedure (SOP) manual.
 - 9 Quality Assurance plan.
 - 9 Detection Limit Studies (calculations and instrument print-outs or stripchart recordings). Refer to the ATrace Metals Guidance Document@.
 - 9 Linear Range Studies (instrument print-outs and regression analysis). Initial Precision and Recovery Data.
 - 9 Standard Preparation Records and Digestion Logbook Entries. Refer to the ATrace Metals Guidance Document@.
 - 9 Acceptable Proficiency Testing (PT) sample results for each method and analyte requested. PT samples must be obtained from a NIST-approved provider and be part of a scheduled Water Pollution (WP) or Water Supply (WS) study.
- vv If you have any questions concerning the application process or metals certification, please call this office at (803) 896-0970.